



Co-funded by the  
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## Memo

### Transnational meeting in Estonia 10.-11.11.16

Participants:

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Eleni Avdelidou

Eyjólfur Guðmundsson

Sigurður Mar Halldórsson

Elina Edole

Inta Jorņiņa

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Katia Vigilante

Phil Mills

Henton Figueroa

Kersti Vana

Krista Savtisch

[Slides of the meeting](#)

## Local company visits

Each partner finds local company to visit. Company should be relevant to local culture.

## Students

Can we increase the number of students? If families can host students, we can increase, as it needs to be fair “exchange” style. Increasing beyond budget requires self-funding.

Kersti asked Estonian Agency is it possible to use accomodation budget instead for travel and they answered that it possible. But we need to calculate all expenses ( bus transport, eating, museum tickets etc) we need for mobilities.

## Research

How to carry out research on local enterprises? Need standard method for gathering info. When students get together they must present their research (video, PP etc). Research should be done already within this school year.

[Example](#)

## Mobilities

Investigate possibility for combined Latvia/Estonia visit, as just 100 mobilities were available to use and we thought we need one extra teachers mobility to learn and create eBook.

23rd -27th January 2017 first student mobility to Italy.

05 - 07 April 2017 Short-term staff training to Estonia.

24th- 28th April 2017 student mobility to Greece

Sept (second half of month) 2017 students mobility to Iceland

April (March) 2018 students mobility to Latvia

Second transnational time 2nd week May 2018? country Italy or Iceland?

- [Latvia prepares schematic to illustrate mobilities during project.](#)

## Responsibilities

- Correspondent/reporter of the project - Italy - photos etc
- Making a students ' booklet about international small businesses - eBook Latvia
- Each time one country prepares a lecture about a topic they would like to share. In Italy - Latvia prepares topic "How to encourage students to form students businesses" (or smth like that)

## Calendar

We agreed that we will use a shared calendar to track responsibilities and mark dates for activities. Calendar will be in Google. It's already created and waiting for all partners to provide their g-mail addresses. Please send them by this Friday Nov 18th.

## Evaluation

Greece prepares evaluation questions by Monday 21st Nov. We can do it using Google Forms or similar internet based solution.

## E- Course

During Italy mobility we will decide which topic each country takes . For that please share your suggestions in FB group (Iceland and Estonia have done it). Each country prepares source materials for creating the e- course by April (teachers mobility). Please bring the materials with you to Estonia.

We need to decide which platform we are going to use for the e- course. Needs to be independant of any school, so that the site will remain after the project ends.  
Materials must remain available after the project for other schools to use - how long?

## Webpage

- Every school sends a profile about its school by the end of November to Siki Iceland.
- Kersti sends the project profile by the end of November.
- By January 15 schools send profiles of students - approx 12(+/-) who will be involved into this project.